



REMINDERS

1. BRING A **VALID PASSPORT** for travel. Remember to sign your passport before you go to the airport. **You must carry your passport at ALL times.**
2. GET TO THE AIRPORT **AT LEAST 2-3 HOURS** BEFORE YOUR FLIGHT. Do not miss the group flight because you overslept, got stuck in traffic, or waited in a long line at the ticket counter or to pass the airport security. You are traveling as a group internationally and within China. You are responsible for penalty/ flight change fees charged by the airlines for flights missed due to your own doing. The airline will not check you in less than 1 HOUR before your flight.
3. To the airport BRING your: **Flight ITINERARY (e-ticket) AND PASSPORT**. With e- ticket, have passport ready at the American Airline check-in counter as it needs to be scanned. The American Airline representative will issue **BOARDING PASSES** for your flights and tag your luggage (you'll take it yourself to the luggage check-in area). Make sure your luggage is checked to your *final destination*. SAFEKEEP each boarding pass as you will not be able to board the plane without one. Also, safe keep your **luggage receipt** (it will be attached to either one of your boarding passes or to your passport) since you may need it to claim your luggage if it is delayed or lost.
4. **AIRPORT SECURITY:** Given the added security at the US airports, make sure your checked luggage has tags with your name and address. **DO NOT LOCK** your luggage as it needs to be open for random inspection by TSA (Transport. Security Agency). Make sure most if not all sharp objects (nail scissors, pen knives, any liquids) and gels/liquids over 3 oz. are packed with your "checked-in" luggage. If you need to carry small gels, creams, etc. on the plane, check the CCID website for details on the "**3-1-1**" **security rule** [all gels, aerosols, liquids 3 oz. and less need to fit into 1 quart size Ziploc bag, and only 1 bag per traveler is allowed]. Airport security will confiscate any questionable objects found in your "carry-on" luggage. Any prescription medication needs to be in the original container.

You will need your boarding pass and your passport in order to pass through the security check. On flight traveling days, wear shoes that are easy to slip on and off – you have to take off your shoes. Also, for the security control you need to remove laptop from its case, any waist belt and an outer jacket. No drinking liquids are allowed through security check point!
5. Make sure your **luggage size and weight** conforms to the specific airline regulations. Most airlines permit on the international flights: one carry-on bag 9"x14"x22" max. (fits under the seat or in the overhead bin) plus a purse/ coat/ camera/ reading material, and two pieces of checked-in luggage for FREE. Each checked-in luggage piece can weigh max. 50 lbs. (62 in. w+l+h). Fees vary for luggage over the 50 lb. limit. **You have to carry your own luggage, so make sure you can carry it yourself!**
6. For EMERGENCY NUMBERS see the attachment named: "Emergency Contact List."
7. Bring your **iNext Insurance Card**.